Course in Financial Accounting

(Tally Certification Course)

1. Visit CSC portal, <u>https://digitalseva.csc.gov.in/</u> and click on the login tab.

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	INSURANCE	BANKING	PRADHAN MANTRI AWAS YOJANA

2. Login with your credentials. And click on SIGN IN.

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Forgot password	Welcome to Digital Seva Connect Gateway to CSC Network! Digital Seva Connect is a secure authentication system for connecting our users to services available on Digital Seva portal. Enter your username and password here to authenticate your log-in and enjoy seamless access to Digital Seva portal.
📾 support@csc.gov.in 🔍 1800 3000 3468 🛛 ❤ Digitalseva	Terms & Candilians Privacy Policy Copyright & 2018 CBC & Bowmanue Bernises India Limited. All rights reserved.

3. On VLEs dashboard, click on the tab SERVICES.

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4. Now click on the tab Education. All the Education related services will appear on your screen.

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ligitalega	Andhra Pradesh Arunachal Pradesh		Basic Banking Course	Basic Computer Course	Basic English Learning		Bihar Labour Registration	Bus Ticket Booking

5. Click on the service "Course in Financial Accounting (Tally Certification Course)."

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6. Click on the Center Login



7. Click on "Login with digitalseva connect"



8. Click on "YES" option

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Continue as 316712250010 Click the button below to complete the authorize request. Do You Authorize Tally Certification Program ?	Tally Certification Program
	You have been sent here by demoapp, demoapp would like to access the following data:
	Digital Seva Connect is a secure authentication system for connecting our users to services
	available on Digital Seva portal. Enter your username and password here to authenticate your log-in and enjoy seamless access to Digital Seva portal.
support@csc.gov.in € 1800 3000 3468 Digitalseva https://connect.csc.gov.in/authorize?response type=code&client id=/2877010-4sfc-4573-b1a9-10e2/d458bc&redirect	Terms & Conditions, Physicy Dolicy Copyright & 2016 CBC E-Bovemance Services India Limited. All rights reserved, un in http://oromotec.cbl/vin/centre/index.php.Rttate=676572
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9. For candidate buy Courses (GST Basic, GST Advance, GST Basic Complete Kit and GST GST Advance Complete Kit), click on register now option

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10. VLE will be asked to fill their registration form. After filling the form click on the Submit tab.

11. Now VLEs have to login with digital seva portal. Click on Login with Digital Seva Connect tab.



12. After successful login VLE can add students from his/her dashboard.

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13. On clicking Add Beneficiary tab, student registration form will open. Fill the correct details and submit (Save) the form.

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 Click on Student Summary Option to Complete the Payment process of each Student enrolled. For payment of Flash content click on Option Pay Now under the Courses (GST Basic, GST Advance, GST Basic Complete Kit and GST Advance Complete Kit) option.

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To buy Courses (GST Basic, GST Advance, GST Basic Complete Kit and GST Advance Complete Kit), click on pay now option, which student want to for study.

(Please Note:After ordering the hard copy of book & Kt you'll get the delivery of tally books by Post parcel service within 30 working days)

15. To login into their dashboard candidates have to visit: <u>http://promptcsctally.in/student/</u> and login with their credentials. Student should enter their registred E-mail ID as their user ID, and registred Mobile No. as their user password.

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- 16. Candidates can now learn Tally course from their dashboard. Candidate can access to
 - Video Content (English/Hindi)
 - Sample Video
 - Mock Test
 - PDF Book

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17. To access Flash book, click on the tab Launch Course. A Flash book will open.



18. For Tally Video, click on the Launch Video. List of topics will open. Candidate can choose the desired Module.

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Module 2: User Interface and Company Management	
Module 4: Creating Group Masters	
➡ Module 5: Bill wise Debtors & Creditors Ledger	
Module 6: Payment Voucher	
Module 7: Day Book	
Module 8: Pre Allocation of Bills	
Module 9: Receipt Voucher	
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19. Video content will open on the screen.



20. Before appearing for the final test, candidate can give Mock Test.

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- 21. On passing the examination, candidate's digital certificate will get displayed at their dashboard.
- 22. Each Student will be given grades according to the scores they have obtained.

Marks Obtained	Grade	
20-16	"C" Grade	
21-30	"B" Grade	
31-40	"A" Grade	
41-50	" A+" Grade	

B. Examination Process:

- 1) Student can appear for the examination after one month of registration.
- 2) Students will be given two attempts to Pass the test.
- 3) Second Attempt of Take Exam Option will be available after 15 days from the first attempt.
- 4) Online examination will appear in English Language.
- 5) There will be total 50 questions, each carrying one mark
- 6) Students have to score minimum 16 marks or more to pass the examination
- 7) Questions will be available in Multiple Choice Question format.
- 8) Examination time will be of 1 hour.
- 9) VLE can conduct exam at their CSC centre.
- 10) Student can check their result on their dashboard.
- 11) For Examination No Biometric Device and Camera is required.