



New Online Programs by CSC Academy

Launching for CSC Academy Centres Only

- ◆ Certificate in Computer Applications (CCA)
- ◆ Diploma in Computer Applications (DCA)
- ◆ Advanced Diploma in Computer Application (ADCA)

Joint Certification by CSC Academy and IMS Ghaziabad



IMS Ghaziabad is a 30 years old flagship institute of IMS Society Ghaziabad and one of the oldest B School in North India which is accredited Globally by ASIC, U.K, NAAC (National Assessment and Accreditation Council) Accredited with 'A' Grade and is a proud member of AACSB Business Education Alliance. IMS Ghaziabad has signed MoU with **MCX (India Largest commodity derivatives exchange)**, **BRICS CCI School of Analysis**, **CSC Academy**, **IBM**, **Northern Illinois University**, **Fort Hays State University**, **Fredericton University of Canada & Jamia Hamdard** to boost research, students & faculty development

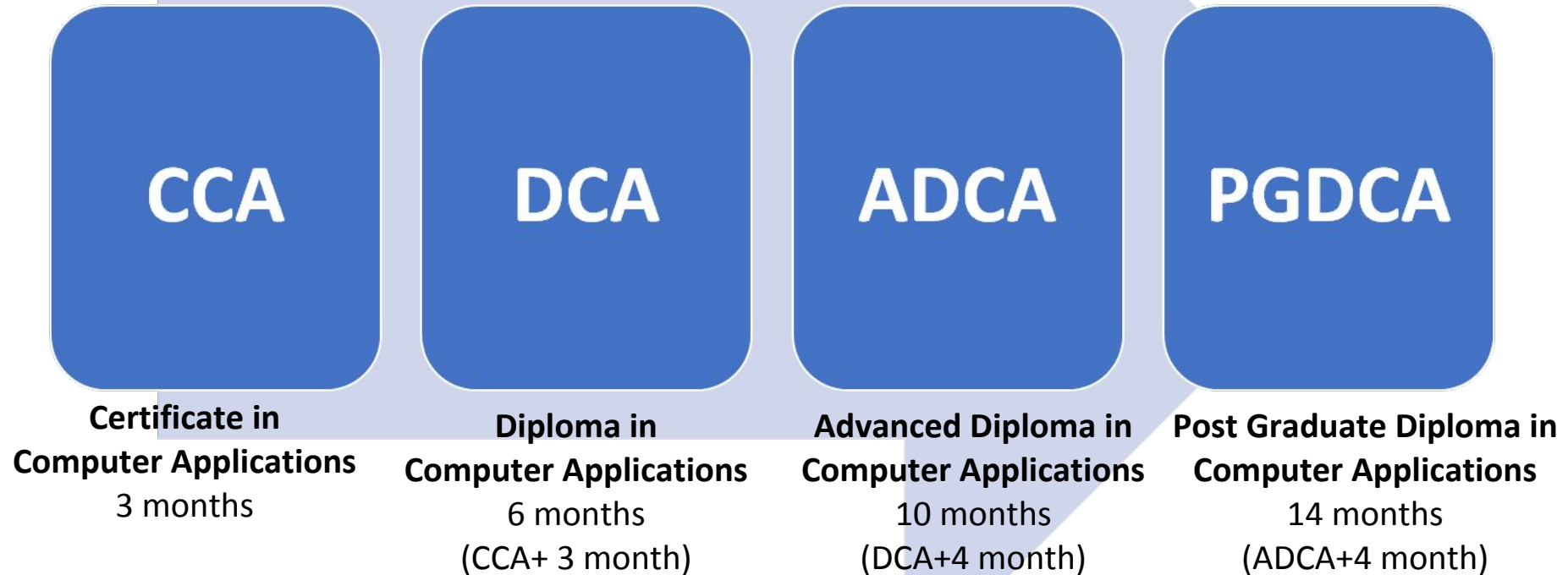
———— and also Launching Soon ————

PG Diploma in Computer Applications (PGDCA)

..... **Certification by CSC Academy**



Program Roadmap for Student



Certificate in Computer Applications (CCA)

The CCA program focuses on computer fundamentals. This program provides a comprehensive introduction to Fundamentals of Information Technology; Computer Applications; Internet & Communication Technologies; Web Programming; and Soft Skills.

Certificate in Computer Applications (CCA)

Course Learning Outcomes

After the completion of this course, students will be able to:

- Have a basic understanding of personal computers and their operations.
- Use of MS Office Tools - Like MS word, MS excel and Power point presentations
- Understand basics of Programming.
- Recognize and Describe the working of Computer Networks.
- Get familiar with the basics of communication skills
- Good at writing business letters, emails, minutes of meeting and other business correspondence.
- Design and Implement interactive, responsive web site using HTML5, CSS5 and JavaScript.
- Build Dynamic web site using server-side PHP Programming and Database connectivity.

Certificate in Computer Applications (CCA)

Program Overview

**Online content
120 hours**

**Practical
120 hours**

**Total 3 months
Duration**

List of Courses

**CCA-101: Fundamentals of
IT & Programming**

**CCA-102: Data
Communications**

**CCA-103: Communications
& Soft Skills**

Additional Certificate Course from CSC
Academy
**Cyber Security Professional
Basic Course**

Live Webinar sessions

Certificate in Computer Applications (CCA)

Faculty Introduction



Prof. (Dr.) Nripendra Dwivedi
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Certificate in Computer Applications (CCA)

Faculty Introduction



Prof. Vimal Kumar
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Prof. (Dr.) Gopal Krishna Dwivedi
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Certificate in Computer Applications (CCA)

Program Structure

S. No	Course Code	Course Name	Course Hours	Credit	Assessment Scheme			
					Quiz	Term Assignment	End Term	Total
1	CCA-101	Fundamentals of I.T & Programming	20	3	20	20	60	100
2	CCA-102	Data Communications	20	3	20	20	60	100
3	CCA-103	Communications & Soft Skills	10	2	10	10	30	50
4	CCA-104	Web Technologies	20	3	20	20	60	100

Certificate in Computer Applications (CCA)

Additional Learning

- ❑ In addition to the four courses, student will get one addition course and attend Webinar session to be conducted from time-to-time.

S. No	Additional Course/Activities	Course Hours	Credit
1	Cyber Security – Professional Basic Course	45	3
2	Webinar sessions Details for the Webinar sessions will be informed in advance to the student.	5	1

Certificate in Computer Applications (CCA)

Grading Methodology

- ☐ Grading is a way for educators to evaluate each individual student's performance and learning.
- ☐ Grading can include letter grades (A+, A, B+,B, C+,C, F), percentages and even a simple pass/fail.
- ☐ Grades will be awarded based on writing assignments, Quiz, and end term examination.
- ☐ Students will be graded in each subject on the basis of marks obtained in each subject.

Certificate in Computer Applications (CCA)

Grading Methodology

- Students will be graded in each subject on the basis of marks obtained in each subject and will be awarded grades on the basis of following criteria:

Grading Criteria		
S. No	Marks Obtained	Grade
1	Marks $\geq 90\%$	A+
2	$80\% \leq \text{Marks} < 90\%$	A
3	$70\% \leq \text{Marks} < 80\%$	B+
4	$60\% \leq \text{Marks} < 70\%$	B
5	$50\% \leq \text{Marks} < 60\%$	C+
6	Marks $< 50\%$	C (Fail)

- Overall programme grade will be awarded based on same criteria as mentioned above in the table.

Certificate in Computer Applications (CCA)

Passing Criteria

- ☐ A candidate will be declared passed if he/she scores minimum 40% in each course.

The Overall CCA grades will be awarded on the basis of aggregate % scored by the candidate in all the courses as per criteria mentioned in “**Grading Criteria**” given in Program Outline document.

- ☐ Successful candidates will be **Awarded Certificate of accomplishment**

Certificate in Computer Applications (CCA)

Program Duration & Attempts

- ☐ **Duration:** 3 month

- ☐ **Maximum Duration:** Two re-attempt in the concerned course within 1 year of enrolment (Re-attempt fee may apply).



Thank You!