

AFFIDAVIT

**DECLARATION CUM AFFIDAVIT TO BE FURNISHED BY OWNER OF CENTRE (VLE) FOR ENROLEMENT /
AFFILIATION OF CSC CENTRE WITH CSC ACADEMY**

I, _____ S/O _____, aged _____ Years Resident of _____ is having a CSC Centre _____ (Name & CSC ID of CSC Centre) as the owner/ promoter of the above centre and having its address _____

(Complete address) does hereby, solemnly affirm, declare, undertake, certify, state and confirm that:

1. I _____ S/O _____ R/o _____ is running CSC Centre under the Name & Style of _____ and having CSC ID _____ I am the Proprietor /Owner/Director/Coordinator of the CSC Centre bearing CSCID / Registration No. xxxxxxxxxxxxxx, in the state of _____ registered with CSC e

Governannace Services India Limited Under CSC Scheme , and having (PAN No)-
_____and GST No.-_____.

2. I want to affiliate / enrol my Centre as an affiliated centre approved by CSC Academy, A Society registered under Societies Registration Act 1860 and having its principal office at 3rd Floor , Electronics Niketan , Ministry of Electronics and Information Technology , 6 CGO Complex , Lodhi Road , New Delhi – 110 003
3. I Solemnly declare , confirm and undertake that I will run my CSC centre to within Rules , framework and guidelines of CSC Academy as per Objectives of CSC Academy
4. I Declare and undertake that my Centre Shall abide by requirement of Minimum requirement:

Eligibility Criteria –

1. Centre Carpet area -Minimum 800 sft
 2. 1 classroom
 3. Minimum 30 student seating
 4. Minimum 15 computers
 5. One Printer
 6. One Scanner
 7. One Biometric device
 8. One projector
 9. Power Backup (UPS/Inverter/ Generator etc)
 10. One Display Board
 11. Notice Board
 12. Internet (1mbps)
 13. Clean & Safe drinking water
 14. Washroom
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5. I do hereby undertake & understand that I shall
 - i. Abide by the rules & regulations made by CSC Academy time to time.
 - ii. All education service as per the CSC Academy course & quality education to the beneficiaries / students registered enrolled or admitted in my CSC Academy.
 - iii. Conduct examination as per guidelines of Examinations / Rules / Regulations and without any malpractices and violation of any examination guidelines, rules or regulations
 - iv. Abide by all other notifications, Circulars, guidelines etc issued by CSC ACADEMY time to time.

- v. Undertake and ensure that I shall be responsible for Day to day Compliances and monitoring and the overall functioning of the CSC Academy.
 - vi. Liable for true and correct and timely reporting regarding the CSC academy as asked by CSC Academy Official.
 - vii. Provide access to CSC Academy official/ Representative to verify & take the review of the target assigned to the CSC Academy on monthly basis & report.
 - viii. Declare that I will not verify and submit any false/wrong or fake / wrong documents /data and indulge in any unlawful activity.
 - ix. Not misuse Centre of CSC Academy or any Intellectual property or rights obtained through enrolment or affiliation with CSC Academy for empanelment and appointing franchisee by collecting money.
 - x. Not use any unfair means
 - xi. Abide by the condition our CSC Academy is not transferrable to any other person/ agencies.
 - xii. Ensure All Statutory Compliances Including Taxes Compliances
 - xiii. Allow the observers deputed by Officials / State Govt./ District Administration or other Government agency to visit my CSC Academy Center and submit all documents / support for inspection / audit.
6. I have no Objection in cancellation / termination of the CSC Academy at any time without prior notice for any of the Non- Compliance of termination policy guidelines as under-
- i. If VLE demand, extra cost from the students.
 - ii. If VLE not take/ arrange regular classes according to the demand of courses.
 - iii. If non ethical support provided by VLE during the examination time.
 - iv. If VLE close their CSC Academy for more than 15 days without any prior information to Students and DM/ DC.
 - v. In case any complaint received against CSC Academy from student/ parents/local government / police then our state team shall investigate this matter within 15 days and according to their observation and report CSC Academy may be liable for termination, temporary or permanent on the bases of seriousness of the case situation.
 - vi. In case of temporary termination the VLE due to non-compliance of any of the points above i,ii,iii,iv,v shall rectify the compliance within 15 days, otherwise termination will be deemed permanent.
 - vii. In case of permanent termination as a penalty the VLE should transfer their students to another CSC Academy (selected by central team of CSC Academy) along with the fees paid by the student.
7. If VLE / Owner is responsible for all acts, deed, compliances of its employees regular/contractual Operators any person authorized by VLE to operate or deliver functional, operational responsibilities of CSC Academy.

8. VLE includes the owner, operator or any other person to whom VLE delegates the responsibilities for delivering services of CSC Academy.

Signature of Deponent

Name: _____

Designation: _____

(Owner/Director/Coordinator)

CSC ID : _____

Complete Address:

Mobile No.: _____

e- Mail ID: _____

Verification: Verified at _____ (Name of Place), this _____ day of August, 2018 that the contents of the affidavit are true & correct to the best of my knowledge and belief and nothing has been concealed therein.

Signature of Deponent

(Signature & Stamp)

Authorized Notary Public