

Q.1.

Ans.

In Computer system, commands are instructions that a user provides to the operating system to perform a specific task. There are two types of commands in windows operating system. Internal Commands and External Commands.

**Internal Commands:** Internal Commands are built into the operating system and do not require any external files or programmes to execute. They are available in the command prompt and can be examples of internal commands are.

**CD:** This command is used to change the current directory.

**DIR:** This command is used to copy one or more files from one location to another.

**DEL:** This command is used to delete one or more files.

**External Commands:** External Commands are not built into the operating system and require external files or programmes, to execute. These commands are stored in separate files or programmes and need to be installed or added to the system before they can be used some common examples of External Commands.

**NETSTAT:** This command is used to display active network connections.

**PING:** This command is used to test network connectivity between two devices.

**TREE:** This command is used to display a hierarchical tree of directories and subdirectories.

**ATTRIB:** This command is used to change the attributes of a file or directory.



Q. 2

Ans.

An operating system (OS) is a collection of software that manages computer hardware resources and provides common services for computer programmes. The operating system is the most important type of system software in a computer system.

There are several types of operating system including.

Batch OS

Time shared OS

Distributed OS

Network OS

Real time OS

process management: This function helps the OS to create and delete processes memory management. This function coordinates computer application and allocates space to different programmes installed in the computer.

Data security: This function protects our data from cyber attacks.

Device management: This function manages all input/output devices attached to our computer.

Q. ③

Ans. In ms. powerpoint, hiding slides is a useful feature that allows the user to exclude specific slides from our presentation without deleting them. To hide a slide, we can simply right click on the slide and select 'Hide slide' from the context menu.

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One can slide show with a keyboard, with the following keys:

Spacebar or Enter : Advance to the next slide.

Backspace or left arrow : Go back to the previous slide.

Number keys: jump to a specific slide [ .

ESC: End the slide show and return to normal view.