

# CCA-101: Fundamentals of IT & Programming

## Assignment -1

Q1: What are the four fundamental parts of computer? Explain it with the help of diagram.

Q2: Discuss about the classification of computers based on size and capacity.

Q3: What is the meaning of computer generation? How many Computer Generations are defined? What technologies were/are used?

Q4: Differentiate between Volatile & Non- Volatile memories.

Q5: Distinguish among system software, application software and open source software on the basis of their features.

Q6. a) Create a file in MS-word to insert a paragraph about yourself and save it with file name “**yourself**”. Describe all steps involved in it.

Q6 b) Write steps regarding followings

- To change the font style
- To change the font size
- To change the font color
- To highlight (in yellow) the line that reads “need to get IMS’s address”.

Q7. Create a file in MS-Word for the following document and save it with file name ‘**ms\_word**’. Describe all steps involved in it.

### MS Word

**MS Word** is a widely used commercial word processor developed by Microsoft.

*MS word* is application software, which is capable of

- **creating,**
- **editing,**
- **saving, and**
- **printing any type of document**

Q8. Create a file in MS-word for the following document and save it with file name ‘**equations**’. Describe all steps involved in it.

### Equations

$$X_2 + Y_5 = 30$$

$$Z^3 + Q^4 = 50$$

$$A_2 + B^8 = X_2 + Y^8$$