## **JOB INTERVIEW**

- 1-GOOD MORNING, SIR.
- THANKU VERY MUCH, GIVING ME THIS OPPORTUNITY TO INTRODUCE MY SELF.
- 2-MY NAME IS PANKAJ KUMAR.
- 3-I AM FROM MANDI (HIMACHAL PRADESH)
- 4-I HAVE DONE 2 YEAR DIPLOMA ON D.EL.ED FROM ABHILASI GROUP OF INSITTUTION NERCHOWK.
- 5-IAM PERSUING MY GRADUATION HPU UNIVERSITY SHIMLA.
- 6-I HAVE 3 YEAR EXPERIENCE OF TEACHING PROFESSION.
- 7-I AM GOOD COMMUNICATOR.
- 8-I AM FOND STUDY READING BOOKS.
- 9-TO GET A JOB IN REPUTED COMPANY.
- 10 -GREAT, THANK YOU SIR

## 1-Preparing for an interview.

- Carefully examine the job description-.
- o Consider why you are interviewing and your qualifications.
- Perform research on the company and role
- 2-Analyze the Job.
- 3-Research the Company.
- 4-Get Your Interview Clothes Ready.
- 5-Decide What to Do With Your Hair.
- 6-What to Bring to a Job Interview.
- 7-Practice Interview Etiquette.
- 8-Get Directions.
- 9-Follow Up With a Thank You Note.

