

(ii) Social media mobile and D for the media

1. Email and its importance

- Email is an electronic letter that is used to communicate. ~~we need~~
- We need an internet connection to send and ~~also~~ receive emails.
 Second person
- Very fast and (reliable) can view the message almost instantly as it is sent.
- Used for both personal and official purpose.

Importance

- Important method of business communication that is fast.
- Provides efficient and effective way to ~~transfer~~ transfer all kinds of electronic data.

2) Create Email ID

- Go to Google account creation page.
- Follow the steps on the screen to up your account.
- Use the Account ^{you} created to sign in to Gmail.

3) Instant messaging - WhatsApp, Skype, Hangout.

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- 2) Copyright infringement and other intellectual rights
 - 3) Breach of Individual ~~in~~ publicity and privacy rights
 - 4) ~~obscene~~ obscene and defamatory content/statements

Helps users to avoid carrying pen drive or external drive.

We can store our data in Google Drive

Google drives includes:-

- 1) Google docs
- 2) Google Sheets
- 3) Google Slides

It offers cloud storage to the users through google one

2) Google Images

It is a search service owned by google that allows users to search the world wide web for image content.

Launched in July-12-2001 2017 reverse Image was also added

3) Legal issues on Social Issues is issues.

Social networking media is an "Intermediary" within the meaning of India's information Technology Act 2000 (IT Act 2000).

1) Search and seizure issues

- Instant messages is a service by which you can send text messages to instantly at the press of a button.
- It use the Internet to send and receive messages.
- Many applications are - Whatsapp, Google Hangouts, Messenger, Instagram, like and many more.
- It is ^{of the} faster, easy to use and has more features.

3) Social Media and their Benefits

- Helps to communicate easily with our friends and relatives in distant places.
- It is a common term used for many applications and programs that allows people to create and share information and stay connected through the Internet.)

4) Social media and their Benefits

It is a common term used for applications and programs that allows people to create and share information.

Benefits

- 1) People can stay connected
- 2) Meet new people
- 3) Helps in business
- 4) Mostly free of cost
- 5) Providing news all around the world.

5) Risk ^{of} ~~on~~ social media

- Social media has many benefits but it can provide platforms for bullying and exclusion.

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| 1) Security | 3) Frauds |
| 2) Invasion of privacy | 4) Imposter accounts |
| 6) Learning through channels | |

- we can learn anything from Internet.

- we can learn at any time
- Anybody can learn
- we can access content ^{from} all across the world.

7) Google drive and Google cloud

- It is a file storage and synchronization service developed by Google on April 24, 2012.