## INTRODUCTION TO DATA EXCEL

- 1. Microsoft excel is a spreadsheet application that is use to capture and analyse numerical and statistical data. Microsoft excel has a plethora of capabilities of performing different task such as computations, pivot tables, graph tools, macro programming and so on.
- 2. to calculate data with function, formula, charts, clipart etc
- 3. mathematical expression as sum, product, count, average, maximum, minimum etc