

CCA 103: Communication Skills AND Soft Skills Assignment

Q.1. Elaborate the process & elements of Communication in detail through suitable examples

Ans. Elements of Communication Process:

- Sender: He is the person who sends his ideas to another person
- Message: The idea, feeling, suggestion, guidelines, orders, or any content which is intended to be communicated is message.
- Encoding
- Media
- Decoding
- Receiver
- Feedback
- Noise