

How to create a Gmail account?

You can use your username and password to sign in to Gmail and other Google products like YouTube, Google Play, and Google Drive. Follow the steps, create your Gmail account and start sending emails.

Step 1: Visit Google account creation page, **accounts.google.com**

Step 2: Click on **Create account**.

Step 3: The sign-up form will appear. Enter your **first** and **last name**.

Step 4: Choose a **Username** for your account. (Here you can also use an existing email address)

Step 5: After choosing a username, **enter a password**. Type the password again to confirm. (As per Google's instruction always use 8 or more characters with a mix of letters, numbers & symbols)

Step 6: At last tap on **Next**. (Right corner of the screen)

Step 7: On the next page enter **your phone number** to verify your account. (It is a two-step verification process for security)

Step 8: On the given mobile number you will receive a text message from **Google** with a verification code. **Enter the verification code** and tap on **Verify**.

Step 9: On the next page enter your **DOB** in the specified fields.

Step 10: Choose a **Gender**.

Step 11: Tap on **Next**.

Step 12: Read, Google's Terms of Service and Privacy Policy will appear on the screen and click on **I agree**.

Congratulations! your account has been created. From now onwards every time you sign in you just have to enter your email id and password. And every time you sign-in don't forget to sign-out because it prevents others from viewing your emails. Do you know how to sign-out?

Navigate to the circle(in the top-right corner of the page). Here tap on it, from the below option, select **Sign-out**.

(Information source: accounts.google.com)