

## **CCA Program FAQs**

### **Ques. About CCA Program?**

Ans: The certificate course focuses on computer fundamentals. Student will also learn The about the comprehensive introduction to Fundamentals of Information Technology; Internet & Communication Technologies.

Along with this we are offering additional cyber security course also with this CCA Program.

### **Ques. What is Course duration?**

Ans: 3 months

### **Ques. How to register student for CCA Program.**

Ans: Visit URL: <http://lms.cscacademy.org/>

- Click on My Account >> Centre Login>>Connect with Digital Seva>>Enter Digital Seva Login details.
- In the dashboard>> Click on LMS Courses>>Add Student>> Add all the required details of the student>>Click on submit
- Now to the student is registered to LMS.
- Go to <http://lms.cscacademy.org/>, browse the course>> Click on Learn now>>Enroll Now>>Student will login>> Upload the 10<sup>th</sup> Certificate>>Proceed for payment.
- After submission, student can login to lms and can start accessing course.

### **Ques. What is the fee of the Program?**

Ans: Course fee is Rs 1180/- including GST per candidate registration.

### **Ques. What is the commission for VLE?**

Ans: VLE Commission is Rs 480

### **Ques. What is the minimum eligibility to register for this course?**

Ans: Candidate should be 10<sup>th</sup> passes

### **Ques. Is CCA Program is available in both English & Hindi language?**

Ans: Course is available in English language only.

### **Ques: Any person who has no prior knowledge of computer can enroll for this program?**

Ans: Yes

**Ques. After completion of the Program, is there any certification for the program.**

**Ans:** Candidate will get the certificate for this program and that will be joint certification from CSC Academy and IMS Ghaziabad.

**Ques. What will be the program benefits for candidates after course completion?**

**Ans: After the completion of this course, students will be able to:**

- Have a basic understanding of personal computers and their operations.
- Use of MS Office Tools - Like MS word, MS excel and Power point presentations
- Understand basics of Programming.
- Recognize and Describe the working of Computer Networks.
- Get familiar with the basics of communication skills
- Good at writing business letters, emails, minutes of meeting and other business correspondence.
- Design and Implement interactive, responsive web site using HTML5, CSS5 and JavaScript.
- Build Dynamic web site using server-side PHP Programming and Database connectivity.

They will get two certificates in this:

- 1 CCA Program
2. Cyber security

**Ques. What is Examination process?**

**Ans:** Final exam will be proctored exam and exam will be conducted at CSC Academy centre only.

**Ques. Who will certify the student on course completion?**

**Ans.** After course completion CSC Academy and IMS Ghaziabad joint certification will be awarded to participants followed by Proctored exam

**Ques. From where can the VLEs get complete information of the course including the User Manual & other details like Commission, Process of Transaction?**

**Ans:** VLEs can send mail at: [kanika.c@cscacademy.org](mailto:kanika.c@cscacademy.org)

**Ques. What are the career prospects for a candidate after completing the course?**

**Ans:** Candidates can become eligible to apply for computer operator.

**Ques . How can the VLE sell this program?**

**Ans:** There are 3 ways to sell this subscription:

- VLEs can directly register the candidates and if they have their own laptop or desktop then they can study at their own.
- VLEs can register the candidate and candidate can study online at the CSC Academy centre and Centre can help the candidate in practical knowledge.
- VLE can also create batches for this program. By which they can learn the content online and CSC Academy centre will provide the practical knowledge in batches.

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